



Management
System
ISO 9001:2015
www.tuv.com
01 99411000



Republic of the Philippines
CAMARINES NORTE STATE COLLEGE
F. Pimentel Avenue, Brgy. 2, Daet, Camarines Norte

OFFICE OF THE BAC CHAIRPERSON FOR GOODS AND SERVICES

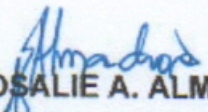
October 25, 2019

ADDENDUM NO. 1
Series of 2019
**SUPPLY AND DELIVERY OF COMMON OFFICE, JANITORIAL AND IT
SUPPLIES**

This Addendum No. 1 for the project Supply and Delivery of Common Office, Janitorial and IT Supplies is being issued in accordance with Revised IRR of R.A. 9184 specifically section 22.5.2 & 22.5.3

This is to inform the prospective bidders of the herein attached corrected Schedule of Requirements in the Bidding Documents under Section VI – Schedule of Requirements.

This Addendum shall form integral part of the Bid Documents.


ROSALIE A. ALMADRONES, Ph.D
BAC Chairperson for Goods and Services



ANNEX A

SUPPLY AND DELIVERY OF COMMON OFFICE, JANITORIAL AND IT SUPPLIES

Item No.	Quantity	Unit of Issue	Description	Unit Cost	Total Cost
			<i>Ink</i>		
1	4	cart	Canon (black) G2010	1,200.00	4,800.00
2	6	cart	Canon (colored) G2010	975.00	5,850.00
3	5	cart	Computer Ink # 704 (Tricolor)	600.00	3,000.00
4	8	cart	Computer Ink # 704 black	600.00	4,800.00
5	28	bottles	Epson Ink 744 (Black)	260.00	7,280.00
6	10	pcs	Epson Ink Bk 673	400.00	4,000.00
7	10	pcs	Epson Ink Cyan 673	400.00	4,000.00
8	10	pcs	Epson Ink Light Cyan 673	400.00	4,000.00
9	10	pcs	Epson Ink Light Magenta 673	400.00	4,000.00
10	10	pcs	Epson Ink Magenta 673	400.00	4,000.00
11	10	pcs	Epson Ink Yellow 673	400.00	4,000.00
12	404	pcs	Epson Ink T6641 - Black	367.33	148,400.00
13	236	pcs	Epson Ink T6642 - Cyan	341.10	80,500.00
14	236	pcs	Epson Ink T6643 - Magenta	341.10	80,500.00
15	232	pcs	Epson Ink T6644 - Yellow	341.38	79,200.00
16	7	pcs	Epson LX210 ribbon w/cartridge	175.00	1,225.00
17	10	pcs	Epson LX310 refill	130.00	1,300.00
18	15	bottle	HP 711 (black)	1,650.00	24,750.00
19	15	bottle	HP 711 (cyan)	1,650.00	24,750.00
20	15	bottle	HP 711 (magenta)	1,650.00	24,750.00
21	15	bottle	HP 711 (yellow)	1,650.00	24,750.00
24	1	cart	HP Ink CF410A (black)	7,000.00	7,000.00
25	1	cart	HP Ink CF410A (Cyan)	7,000.00	7,000.00
26	1	cart	HP Ink CF410A (Magenta)	7,000.00	7,000.00
27	1	cart	HP Ink CF410A (Yellow)	7,000.00	7,000.00
28	3	cart	Printer Toner for HP (black) MFP M477	6,500.00	19,500.00
29	1	cart	Printer Toner for HP (tri-color) cyan MFP M477	12,600.00	12,600.00
30	1	cart	Printer Toner for HP (tri-color) magenta MFP M477	12,600.00	12,600.00
31	1	cart	Printer Toner for HP (tri-color) yellow MFP M477	12,600.00	12,600.00
32	2	sets	Color Laser Jet Printer Toner Pro M154	16,500.00	33,000.00
33	4	pcs	Brother (Cartridge) TN-2380	3,000.00	12,000.00
34	1	pc	Brother (Drum) DR-2355	4,000.00	4,000.00
35	21	pcs	Computer Ribbon - LX 300	175.00	3,675.00
			<i>IT Equipment</i>		
36	3	units	Computer Printer	15,000.00	45,000.00
			Function: Print, Scan, Copy		
			Type: Individual Ink Cartridges		
			Print speed: Document: Colour: ESAT/Simplex Approx. 15.5 ipm		
			Document Colour: Max. 26.5ppm*2		
			Document B/W: ESAT/Simplex Approx 24.0ipm		
			Document B/W: Max. 32.5 ppm*2		
			Features: Electrical pulse detect + Dot Count		
			Resolution: 600 (horizontal) x 1200 (vertical) dpi		
37	7	units	Computer Printer	9,000.00	63,000.00
			Print Method: On-demand inkjet (Piezoelectric)		
			Maximum Print Resolution: 5760 x 1440 dpi (with variable-sized droplet		
			technology)		
			Maximum Ink Droplet Volume: 3 pl		
			Black Nozzle Configuration: 180		

			Colour Nozzle Configuration: 59 per colour (Cyan, Magenta, Yellow)		
			Print Direction: Bi-directional printing, Uni-directional printing		
			Print Speed: Photo default - 10 x 15 cm / 4x6" Approx 69 sec per photo (with border)		
			Max Photo Draft - 10 x 15 cm / 4x6": Approx 27 sec per photo (with border);		
			Draft, A4 (Black/Colour): Approx. 33 ppm / 15 ppm; ISO 24734, A4 Simplex		
			(Black/Colour): Approx 9.2 ipm/4.5 ipm		
			Copy Function: Maximum Copy size: A4, Letter, Max Copies; 20 copies		
38	7	units	Uninterrupted Power Supply (UPS)	6,857.14	48,000.00
			Capacity: 1200 VA		
			General: Power Factor Up to 0.7		
			Input: Nominal Voltage: 220/230/240 VAC:		
			Voltage Range: 140-300 VAC; Nominal Voltage: 50 or 60 Hz		
			Auto Sensing		
			Output: Output Voltage Regulation (Battery Mode): ± 10%		
			Frequency: 50 Hz or 60Hz±1 Hz; Wavelform: Simulated Sinewave;		
			Transfer Time: 2-6 ms, 10ms (max)		
			Battery: Number of battery: 2x 12V8.2 AH; Recharge Time		
			(Typical): 2-4 hours recover to 90% capacity		
			Protection: Full Protection: Short Circuit, Overload, Discharge		
			and Overcharge Protection		
			Dimensions (mm) DxWxH: 350 x 146 x 160 mm		
			Net Weight (Kg): 8 kg		
			Janitorial Supplies		
39	5	bottles	Air Freshener (Spray Type)	250.00	1,250.00
40	60	bottles	Alcohol 500 ml 70%	75.00	4,500.00
41	2	pcs	Basin (plastic, medium size, green)	350.00	700.00
42	11	pcs	Bath Soap, small (60 grams)	25.00	275.00
43	12	pcs	Bath Soap big (90 grams)	45.00	540.00
44	6	pcs	Bathroom Deodorizer (small)	26.00	156.00
45	2	gallons	Bleach 1 gallon	300.00	600.00
47	2	pcs	Dipper (big)	20.00	40.00
48	11	pcs	Dishwashing Sponge (foam)	20.00	220.00
49	3	sachet	Dishwashing Liquid (190 ml)	25.00	75.00
50	21	sachet	Dishwashing Liquid (200 ml)	60.00	1,260.00
51	2	pcs	Dishwashing Liquid (250 ml)	150.00	300.00
52	4	pcs	Disinfectant Spray (big)	350.00	1,400.00
53	4	pcs	Doormat Rubber	200.00	800.00
54	10	pcs	Doormat cloth	150.00	1,500.00
55	5	pcs	Dust Pan	50.00	250.00
56	6	bottles	Fabric Conditioner (big)	150.00	900.00
57	2	pcs	Feather Duster	85.00	170.00
58	4	cans	Floor wax (can)	150.00	600.00
59	3	cans	Floor wax (paste, big)	500.00	1,500.00
60	4	bottles	Hand Wash/Sanitizer (big)	300.00	1,200.00
61	20	pcs	Hard Broom	20.00	400.00
62	1	bottle	Insect Spray (medium)	250.00	250.00
63	1	pack	Laundry Soap (Powder) 2 kgs	360.00	360.00
64	4	pcs	Laundry Soap (Powder) 500 grams	55.00	220.00
65	2	bottles	Liquid Hand Soap	200.00	400.00
66	2	pcs	Mop with Handle (not wood)	200.00	400.00
67	4	bottles	Muriatic (1 gallon)	250.00	1,000.00
68	2	pcs	Pail (plastic, medium size, green)	350.00	700.00
69	1	kl	Rag	40.00	40.00
70	6	pcs	Rag (small towels)	30.00	180.00
71	12	pcs	Scrubbing Pad (small)	10.00	120.00
72	13	pc	Soft Broom	150.00	1,950.00


73	6	pcs	Spin Map (big)	1,500.00	9,000.00
74	507	rolls	Tissue Paper, 2 ply	10.00	5,070.00
75	36	boxes	Tissue Paper Fold	100.00	3,600.00
Office Equipment and Supplies					
76	1	pc	A3 Paper Cutter (metal base)	2,000.00	2,000.00
77	6	pcs	Adhesive Tape 1"	25.00	150.00
78	30	pcs	Arch File (Color: Blue-Long size)	160.00	4,800.00
79	1960	pcs	Ball pen (blue)	5.00	9,800.00
80	17	pack	Battery AA	50.00	850.00
81	19	pack	Battery AAA	75.00	1,425.00
82	1	pack	Battery for Wireless Microphone	300.00	300.00
83	1	pc	Big Cork Board	1,200.00	1,200.00
84	57	boxes	Binder Clip medium	50.00	2,850.00
85	60	boxes	Binder Clip small	20.00	1,200.00
86	80	boxes	Binder Clip, big	60.00	4,800.00
87	300	packs	Board Paper - Velum Long	50.00	15,000.00
88	250	packs	Board Paper - Velum Short	250.00	62,500.00
89	12	reams	Board Paper (assorted color)	100.00	1,200.00
90	50	packs	Board Paper, A4 10 pcs/pack	74.00	3,700.00
91	9	packs	Board Paper, Long	60.00	540.00
92	814	reams	Bond Paper (A4, S20)	175.00	142,450.00
93	1068	reams	Bond Paper (long, S20)	257.54	275,055.00
94	150	reams	Bond Paper 11"x17", Subs 20	140.00	21,000.00
95	50	reams	Bond Paper, A4L, 297 x420mm	784.00	39,200.00
96	139	reams	Book Paper, Short S20	160.00	22,240.00
97	1012	pcs	Brown Envelope - Long	2.98	3,011.00
98	259	pcs	Brown Envelope - Short	2.00	518.00
100	50	pcs	Brown Folder Short	4.50	225.00
101	110	pcs	Brown Folder, Long	5.00	550.00
102	12	units	Bulletin Board with Sliding glass made of metal (Size: L-204 cm, H-103 cm, W-15 cm)	14,000.00	168,000.00
103	8	pcs	Calculator, 12 digits	350.00	2,800.00
105	206	pcs	Cartolina - Assorted Color	6.00	1,236.00
106	15	pcs	Cartolina (Mint/Apple green)	6.00	90.00
107	5	pcs	CD Recordable	30.00	150.00
108	115	pcs	CD Rewritable	40.00	4,600.00
109	6	pcs	Certificate Frame, short	100.00	600.00
110	22	pcs	Certificate Frame, Long	150.00	3,300.00
111	112	pcs	Certificate Jacket (A4)	50.00	5,600.00
113	21	pcs	Clear book (Long)	160.00	3,360.00
114	21	pcs	Clear book (Short)	100.00	2,100.00
115	10	pcs	Clear Book (A4, 60 sheets)	140.00	1,400.00
116	158	reams	Colored Paper (Assorted Color)	150.00	23,700.00
117	15	pcs	Cork Board 3x5 ft	1,800.00	27,000.00
118	1	unit	Cork board with aluminum frame, glass cover with lock (24x36)	6,000.00	6,000.00
119	152	pcs	Correction Tape (small)	20.00	3,040.00
120	11	pcs	Cutter (big)	50.00	550.00
121	3	pcs	Cutter Blade, big	50.00	150.00
122	12	pcs	Desk Organizer, Metal (3 layers)	500.00	6,000.00
123	262	pcs	Document File (Paper made)	150.00	39,300.00
124	6	pcs	Document File, Plastic	85.00	510.00
125	79	rolls	Double Adhesive Tape 1"	25.00	1,975.00
126	9	rolls	Double Adhesive Tape 2"	60.00	540.00
127	25	pcs	DVD Rewritable	15.00	375.00
128	10	pcs	Expandable Folder (folio), Long	15.00	150.00
129	38	pcs	Expanded Folder - Long (Green-10, Yellow-10, Pink-9 & Blue - 9)	10.00	380.00
130	111	boxes	Fastener (plastic)	30.00	3,330.00
131	2	pcs	File Tray (Metal, 2 Layers)	200.00	400.00
132	2	pcs	Flash Drive 32gb	1,000.00	2,000.00
133	2	pcs	Flash Drive 64 GB	1,500.00	3,000.00
134	150	pcs	Folder (A4)	3.50	525.00
135	97	pcs	Folder, expanding Long	15.00	1,455.00
136	179	bottles	Glue, 130 grams	45.00	8,055.00

137	4	pcs	Glue Gun w/ switch (big)	500.00	2,000.00
138	9	pcs	Glue Gun w/ switch (small)	300.00	2,700.00
139	6	boxes	Glue stick (big)	200.00	1,200.00
140	52	pcs	Glue stick (small)	15.00	780.00
141	3	pcs	Gun Tacker Heavy Duty	600.00	1,800.00
142	57	pcs	Highlighter	35.00	1,995.00
143	20	pcs	Kraft Envelope - Long	50.00	1,000.00
144	320	pcs	Letter Envelope - Long	1.00	320.00
145	5	pcs	Logbook (300 pages)	50.00	250.00
146	9	pcs	Logbook (500 pages)	75.00	675.00
147	1888	pcs	Mailing Envelope - Long	1.00	1,888.00
148	25	pcs	Manila Paper	3.00	75.00
149	65	pcs	Marker (permanent) blue	44.46	2,890.00
150	32	rolls	Masking tape 1"	35.00	1,120.00
151	8	rolls	Masking Tape, 2"	60.00	480.00
152	16	pcs	Metalic Paper, assorted	15.00	240.00
153	4	rolls	Packaging Tape, 2"	60.00	240.00
154	3	pcs	Padlock with key	200.00	600.00
155	12	pcs	Paper box filler	260.00	3,120.00
156	64	boxes	Paper clip (big)	20.00	1,280.00
157	63	boxes	Paper clip (small)	60.00	3,780.00
158	2	units	Paper Cutter (heavy duty)	2,000.00	4,000.00
159	10	boxes	Paper Fastener 4-1/2"	60.00	600.00
160	5	pcs	Paper Tray (Double)	450.00	2,250.00
161	2205	pcs	Parchment Paper - Short	6.00	13,230.00
162	624	pcs	Pencil # 2	7.00	4,368.00
163	4	pcs	Pencil Sharpener	150.00	600.00
164	130	pcs	Permanent Marker, Black	35.00	4,550.00
165	18	bottles	Permanet Marker Ink, Black	100.00	1,800.00
166	15	pcs	Phil Flag, standard size for flag ceremony	132.33	1,985.00
167	105	pcs	Photo Paper (A4)	10.00	1,050.00
168	810	pcs	Photo Paper (long)	15.00	12,150.00
169	10	pcs	Plastic bottles/gallons (4 liters capacity) with handle on side	20.00	200.00
171	355	pcs	Plastic Envelope - Long	10.00	3,550.00
172	512	pcs	Plastic Ring Binder (big)	23.99	12,284.00
173	109	pcs	Plastic Ring Binder (medium)	25.00	2,725.00
176	12	pcs	Puncher (heavy duty)	200.00	2,400.00
177	45	packs	Pushpins (assorted)	35.00	1,575.00
178	2	boxes	PVC Cover (A4 210mmx297mm)	300.00	600.00
180	10	pcs	Record Book (300 pages)	70.00	700.00
181	57	pcs	Record Book (500 pages)	75.00	4,275.00
182	2	units	Ring binder machine, heavy duty	7,500.00	15,000.00
185	4	pcs	Rubber Stamp - Trodat	2,000.00	8,000.00
186	2	pcs	Rubber Stamp (Approved and Disapproved)	1,000.00	2,000.00
187	1	pc	Rubber stamp (Approved for Distribution)	1,000.00	1,000.00
188	11	pcs	Ruler 12"	10.00	110.00
189	3	packs	Safety Pin (small)	50.00	150.00
190	4	pcs	Scientific Calculator	350.00	1,400.00
191	29	pcs	Scissor (heavy duty)	75.00	2,175.00
192	198	pcs	Sign Pen blue	25.00	4,950.00
193	57	packs	Special Paper (A4/GSM:200)	45.00	2,565.00
194	15	packs	Special Paper, short	35.00	525.00
195	6	bottles	Stamp Ink (shiny) blue	40.00	240.00
196	26	pcs	Stamp Pad (big)	60.00	1,560.00
197	33	bottles	Stamp Pad Ink - violet	40.00	1,320.00
198	5	bottles	Stamp Pad Ink (purple)	40.00	200.00
199	1	bottles	Stamping Pad Ink (black)	40.00	40.00
200	2	boxes	Staple Wire # 10	20.00	40.00
201	149	boxes	Staple Wire # 35	30.00	4,470.00
202	50	pcs	Staple wire remover	20.30	1,015.00
203	24	pcs	Stapler with remover (big)	250.00	6,000.00
204	3	packs	Sticker Paper (A4)	80.00	240.00
205	36	pcs	Sticky Notes (big, 4x4)	100.00	3,600.00
206	2	pcs	Tape Dispenser	250.00	500.00

207	5	boxes	Thumb Tacks	15.00	75.00
208	20	rolls	Tracing Paper 24in x 50 yards (80gsm/85gsm/90gsm)	2,000.00	40,000.00
209	210	rolls	Transparent Tape, 1"	15.05	3,160.00
210	54	rolls	Transparent Tape, 2"	30.00	1,620.00
211	1	pc	Trodat	2,000.00	2,000.00
212	1	pc	Trodat (Received) GSSD with Date	2,000.00	2,000.00
213	1	bottle	Trodat Ink (Black)	350.00	350.00
214	1	bottle	Trodat Ink (Blue)	350.00	350.00
215	2	pcs	Tucker (heavy duty)	250.00	500.00
216	4	boxes	Tucker wire	87.50	350.00
217	3	pcs	Typewriter Ribbon	30.00	90.00
218	14	packs	Vellum Board (long)	50.00	700.00
219	1	ream	Vellum Paper (long)	200.00	200.00
220	26	pcs	Wall Clock	200.00	5,200.00
221	2	pcs	White Board	1,500.00	3,000.00
222	42	pcs	White Board Eraser	30.00	1,260.00
223	39	bottles	White Board Marker - Black, Refillable	100.00	3,900.00
224	2161	pcs	White Folder - Long	5.00	10,805.00
225	232	pcs	White Folder (Short)	4.00	928.00
226	37	pcs	Whiteboard eraser	25.00	925.00
227	67	pcs	Whiteboard Marker - black	60.00	4,020.00
228	12	pcs	Whiteboard Marker - blue	60.00	720.00
229	12	pcs	Whiteboard Marker - red	60.00	720.00
230	6	bottles	Whiteboard Marker Ink, Black	80.00	480.00

TOTAL ABC 2,057,769.00

Prepared By:


AIDA Z. BACUÑO
 SAC-TWG

