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Republic of the Philippines
CAMARINES NORTE STATE COLLEGE
F. Pimentel Avenue, Brgy. 2, Daet, Camarines Norte

OFFICE OF THE BAC CHAIRPERSON FOR GOODS AND SERVICES

July 20, 2020

ADDENDUM NO. 1 Series of 2020 SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES, EQUIPMENT AND JANITORIAL SUPPLIES

This Addendum No. 1 for the project Supply and Delivery of Student Uniform Materials issued in accordance with Revised IRR of R.A. 9184 specifically Section 22.5.2 & 22.5.3.

This is to inform the prospective bidders of the herein attached the corrected Schedule of Requirements and Technical Specification in the Bidding Documents under Section VI – Schedule of Requirements and Section VII – Technical Specifications.

- This Addendum shall form integral part of the Bid documents.


ROSALIE A. ALMADRONES, Ph.D.
BAC Chairperson for Goods and Services

Annex A - Supply and Delivery of Common Office Supplies, Equipment and Janitorial Supplies

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST
Janitorial Supplies					
1	Alcohol (Isoprophyl 70%, 500 ml)	115	bottles	88.31	10,155.94
2	Alcohol (Isoprophyl, 70%, 250 ml)	100	bottles	50.00	5,000.00
3	Bath Soap (135 g)	65	pcs	35.00	2,275.00
4	Bath Soap (65 g)	60	pcs	65.00	3,900.00
5	Bleach (1 gallon)	30	bottles	135.00	4,050.00
6	Deodizer (big)	6	pcs	130.00	780.00
7	Deodizer (Small)	24	pcs	70.00	1,680.00
8	Dishwashing Liquid (190 ml)	23	sachet	45.00	1,035.00
9	Dishwashing Liquid (250 ml)	20	bottles	75.00	1,500.00
10	Dishwashing Liquid (750 ml)	1	bottles	110.00	110.00
11	Disinfectant Spray (250 ml)	4	bottles	130.00	520.00
12	Door Mat (cloth)	15	pcs	90.00	1,350.00
13	Dust Pan (plastic)	9	pcs	65.00	585.00
14	Fabric Conditioner (800 ml)	5	bottles	60.00	300.00
15	Floor mop (metal/plastic handle)	4	pcs	160.00	640.00
16	Floor wax (1 gallon)	4	bottles	155.00	620.00
17	Floor wax (paste, big)	3	cans	395.00	1,185.00
18	Floor wax (paste, small)	4	cans	150.00	600.00
19	Garbage Bag (Large)	10	packs	120.00	1,200.00
20	Hand Sanitizer (150 ml)	2	bottles	170.00	340.00
21	Hard Broom Stick	13	pcs	35.00	455.00
22	Heavy Duty Dishwashing Sponge (small)	12	packs	35.00	420.00
23	Heavy Duty Dishwashing Sponge (big)	3	packs	75.00	225.00
24	Insect Spray (300 ml)	2	bottles	160.00	320.00
25	Insect Spray (600 ml)	7	bottles	260.00	1,820.00
26	Laundry Powder (500 g)	10	packs	60.00	600.00
27	Laundry Powder (1000 g)	15	packs	120.00	1,800.00
28	Muriatic Acid (1 gallon)	2	bottles	250.00	500.00
29	Rubber Mat	2	pcs	110.00	220.00
30	Rags	18	pcs	100.00	1,800.00
31	Soft Broom	18	pcs	160.00	2,880.00
32	Spin Mop	2	pcs	1,300.00	2,600.00
33	Tissue Paper (2 ply)	488	rolls	15.00	7,320.00
34	Trash Bin with cover	15	pcs	180.00	2,700.00
Office Equipment					
35	Heavy Duty Ring Binder (COTT)	1	unit	7,400.00	7,400.00
36	Humidifier w/ Essential Oil (OVPAF)	1	unit	5,000.00	5,000.00
37	Paper Cutter Metal Base (CANR-1,SSO-1,PU-1,CAO-1, NSTP-1, COED-2)	7	unit	1,500.00	10,500.00
38	Paper Shredding Machine (CAS)	1	unit	8,000.00	8,000.00
Common Office Supplies					
39	Accession Record Book	22	pcs	300.00	6,600.00
40	Arc File	30	pcs	180.00	5,400.00
41	Auto Numbering Machine	1	pc	1,500.00	1,500.00
42	Ballpen (black, ball point)	52	pcs	6.00	312.00
43	Ballpen (blue, ballpoint)	3675	pcs	6.00	22,050.00
44	Ballpen (blue, pointed)	120	pcs	6.00	720.00
45	Barcode Label	10000	pcs	5.00	50,000.00
46	Battery AA	166	pcs	30.00	4,980.00
47	Battery AAA	135	pcs	35.00	4,725.00
48	Board Paper (assorted color)	1	pack	60.00	60.00
49	Board Paper (certificate)	10	pack	80.00	800.00
50	Bond Paper (A4, S20)	3718	reams	190.00	706,420.00
51	Bond Paper (Long, S20)	1619	reams	200.00	323,800.00
52	Bond Paper (Short, S20)	55	reams	135.00	7,425.00
53	Book Paper (Folio)	5	reams	135.00	675.00
54	Calculator, 12 digits	9	pcs	318.00	2,862.00
55	Cartolina (Assorted Color)	358	pcs	7.00	2,506.00
56	Cartolina (Lavender)	15	pcs	7.00	105.00
57	Cartolina (White)	318	pcs	7.00	2,226.00
58	CD Case	251	pcs	50.00	12,550.00
59	CD Recordable	15	pcs	25.00	375.00
60	CD Rewritable	257	pcs	30.00	7,710.00
61	Certificate Frame with glass (A4)	102	pcs	120.00	12,240.00

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST
62	Certificate Holder (Long)	53	pcs	110.00	5,830.00
63	Clear Book (Long)	180	pcs	50.00	9,000.00
64	Clearbook (A4)	15	pcs	45.00	675.00
65	Clearbook Refill (A4)	30	pcs	10.00	300.00
66	Clearbook Refill (Long)	50	pcs	15.00	750.00
67	Colored Paper (Assorted, long)	83	packs	150.00	12,450.00
68	Colored Paper (Long, Green, Yellow, Red, Orange, Blue)	50	packs	150.00	7,500.00
69	Cork Board, 2x3	1	pc	1,075.06	1,075.06
70	Cork Board w/ Aluminum Frame (size of 1 plywood)	1	pc	3,400.00	3,400.00
71	Correction Tape	202	pcs	30.00	6,060.00
72	Cutter (Big)	54	pcs	50.00	2,700.00
73	Cutter Blade	1	tube	20.00	20.00
74	Trodat - Dater and Name	2	pcs	1,500.00	3,000.00
75	Dater Stamp	8	pcs	160.00	1,280.00
76	Desk Organizer	20	pcs	350.00	7,000.00
77	Digital Led Wall Clock	1	pc	3,000.00	3,000.00
78	Document File Box (paper made)	2551	pcs	125.00	318,875.00
79	Document Organizer Metal Made (Incoming and Outgoing)	1	pc	380.00	380.00
80	Double Adhesive Tape 2"	56	rolls	30.00	1,680.00
81	Double Adhesive Tape, 1"	78	rolls	25.00	1,950.00
82	DVD RW 4GB	57	pcs	55.00	3,135.00
83	Expandable Folder (Folio)	6	pcs	90.00	540.00
84	Expanding Envelope (Folio)	25	pcs	7.00	175.00
85	Expanding Envelope (Long)	201	pcs	18.00	3,618.00
86	Expanding Envelope (Long)	663	pcs	15.00	9,945.00
87	Document File Box (plastic)	50	pcs	200.00	10,000.00
88	Flash Drive (16 gb)	30	pcs	400.00	12,000.00
89	Folder (folio)	50	pcs	5.00	250.00
90	Folder L Shape (Long)	20	pcs	15.00	300.00
91	Glue 130 g	159	bottles	50.00	7,950.00
92	Glue Gun	1	pc	90.00	90.00
93	Glue Stick	25	pcs	8.00	200.00
94	Glue 300 g	4	bottles	180.00	720.00
95	Graphics Calculator	6	pcs	3,800.00	22,800.00
96	Gun Tacker (heavy duty)	3	pcs	600.00	1,800.00
97	Heavy Duty Puncher	9	pcs	150.00	1,350.00
98	Heavy Duty Stapler	27	pcs	95.00	2,565.00
99	Highlighter (assorted color)	70	pcs	25.00	1,750.00
100	Highlighter (blue)	5	pcs	25.00	125.00
101	Highlighter (green)	15	pcs	25.00	375.00
102	Highlighter (Yellow)	1	pcs	25.00	25.00
103	Highlighter (Pink)	1	pcs	25.00	25.00
104	ID Holder w/ lace (0.5")	100	pcs	15.00	1,500.00
105	ID Holder w/ lace (1")	100	pcs	25.00	2,500.00
106	ID Jacket	40	pcs	25.00	1,000.00
107	ID Lace	40	pcs	20.00	800.00
108	Index tab label, assorted color	60	boxes	25.00	1,500.00
109	Stamp Pad Ink (black)	1	bottle	40.00	40.00
110	Long Reach Stapler	3	pcs	610.00	1,830.00
111	Mailing Envelope (Long)	792	pcs	2.00	1,584.00
112	Mailing Envelope (Short)	428	pcs	1.00	428.00
113	Manila Paper	116	pcs	10.00	1,160.00
114	Masking Tape, 1"	39	rolls	40.00	1,560.00
115	Masking Tape, 2"	29	rolls	45.00	1,305.00
116	Metallic Paper	16	pcs	20.00	320.00
117	Mouse Mat (blue)	12	pcs	200.00	2,400.00
118	Non-Permanent Marker (Black)	2	pcs	35.00	70.00
119	Non-Permanent Marker (Blue)	2	pcs	35.00	70.00
120	Number Stamp (Rubber)	4	pcs	400.00	1,600.00
121	Packaging Tape, 2"	6	rolls	50.00	300.00
122	Paper Clip (big)	136	boxes	22.00	2,992.00
123	Paper Clip (small)	153	boxes	10.00	1,530.00
124	Paper Fastener (plastic)	126	boxes	35.00	4,410.00
125	Paper Fastener (4 1/2")	6	boxes	60.00	360.00

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST
126	Paper Tray/Rack (3 layers)	10	pcs	450.00	4,500.00
127	Pencil # 2	1191	pcs	7.00	8,337.00
128	Permanent Paint Marker	1	set	500.00	500.00
129	Personalize Stamp	6	pcs	1,000.00	6,000.00
130	Photo Paper (A4)	674	pcs	10.00	6,740.00
131	Photo Paper (Long)	3688	pcs	15.00	55,320.00
132	Pins and Push Pins	10	boxes	40.00	400.00
133	Plastic Comb Binder 24 Ring (1 1/2")	113	pcs	15.00	1,695.00
134	Plastic Comb Binder 24 Rings (2")	80	pcs	20.00	1,600.00
135	Plastic Envelope (long)	374	pcs	15.00	5,610.00
136	Plastic Ring Binder (big,2")	431	pcs	60.00	25,860.00
137	Plastic Ring Binder (medium, 1")	318	pcs	50.00	15,900.00
138	Push Pin	80	boxes	40.00	3,200.00
139	PVC Cover (A4)	17	pack	390.00	6,630.00
140	Receiving Stamp (Rubber)	2	pcs	400.00	800.00
141	Record Book (150 pages)	12	pcs	60.00	720.00
142	Record Book (300 pages)	13	pcs	75.00	975.00
143	Record Book, 500 pages	50	pcs	90.00	4,500.00
144	Ring Binder File Folder	30	pcs	180.00	5,400.00
145	Rubber Band	11	boxes	150.00	1,650.00
146	Ruler (12")	24	pcs	10.00	240.00
147	Scissor (heavy duty)	48	pairs	90.00	4,320.00
148	Sharpener	1	pc	220.00	220.00
149	Sign Pen (black)	24	pcs	25.00	600.00
150	Sign Pen (blue 0.3)	73	pcs	25.00	1,825.00
151	Sign Pen (blue)	449	pcs	25.00	11,225.00
152	Special Paper Long	339	packs	40.00	13,560.00
153	Special Paper Short	392	packs	30.00	11,760.00
154	Stamp Ink (black)	43	bottle	40.00	1,720.00
155	Stamp Ink (blue)	10	bottle	40.00	400.00
156	Stamp Ink Shiny blue	2	bottle	40.00	80.00
157	Stamp Pad (medium)	1	pc	30.00	30.00
158	Stamp Pad (big)	31	pcs	70.00	2,170.00
159	Stamp pad ink (purple)	5	bottle	40.00	200.00
160	Staple Wire # 35	191	boxes	43.25	8,260.00
161	Staple Wire Remover	3	pcs	15.00	45.00
162	Sticker Paper (white, long)	13	packs	50.00	650.00
163	Sticker Paper, A4	200	pcs	5.00	1,000.00
164	Sticky Notes	70	pads	35.00	2,450.00
165	Styro	30	pcs	60.00	1,800.00
166	Tape Dispenser	5	pcs	290.00	1,450.00
167	Thumbtacks	5	boxes	15.00	75.00
168	Transaction No. Stamp	6	pcs	150.00	900.00
169	Transparent Tape, 1"	119	rolls	35.00	4,165.00
170	Transparent Tape, 2"	130	rolls	30.00	3,900.00
171	Ruler (18")	12	pcs	30.00	360.00
172	Trodat	6	pcs	1,500.00	9,000.00
173	Trodat - Name Stamp	2	pcs	400.00	800.00
174	Trodat - Receiving Stamp	1	pcs	1,500.00	1,500.00
175	Trodat - Name of the VPAA	1	pcs	2,500.00	2,500.00
176	Trodat - Numbering	1	pcs	2,500.00	2,500.00
177	Trodat - Received	1	pcs	2,500.00	2,500.00
178	Trodat - Signature of the VPAA	1	pcs	2,500.00	2,500.00
179	Trodat for name w/ designation	1	pcs	1,000.00	1,000.00
180	Trodat for signature	1	pcs	1,000.00	1,000.00
181	Trodat Ink Black	2	bottles	350.00	700.00
182	Trodat Ink blue	3	bottles	350.00	1,050.00
183	White Cardboard (Long)	400	pcs	6.00	2,400.00
184	White Folder (Long)	3779	pcs	7.00	26,453.00
185	White Folder (short)	836	pcs	6.00	5,016.00
186	Yellow Pad Paper	7	pads	55.00	385.00
	Ink				
187	Brother BT 5000C Ink	3	cart	400.00	1,200.00
188	Brother BT 5000Y Ink	3	cart	400.00	1,200.00
189	Brother BT 6000BK Ink	5	cart	400.00	2,000.00
190	Canon Ink # 810 (Black)	3	cart	990.00	2,970.00
191	Canon Ink GS2010 (Black)	2	bottle	975.00	1,950.00

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST
192	Canon Ink GS2010 (Colored)	2	sets	1,200.00	2,400.00
193	Epson 001 (Black)	8	bottles	495.00	3,960.00
194	Epson 001 (Cyan)	8	bottles	400.00	3,200.00
195	Epson 001 (Magenta)	8	bottles	400.00	3,200.00
196	Epson 001 (Yellow)	8	bottles	400.00	3,200.00
197	Epson 03 Ink (Black)	146	bottles	500.00	73,000.00
198	Epson 03 Ink (Cyan)	89	bottles	380.00	33,820.00
199	Epson 03 Ink (Magenta)	89	bottles	380.00	33,820.00
200	Epson 03 Ink (Yellow)	89	bottles	380.00	33,820.00
201	Epson 220 Ink (Black)	3	bottles	260.00	780.00
202	Epson 220 Ink (Cyan)	3	bottles	260.00	780.00
203	Epson 220 Ink Red	3	bottles	260.00	780.00
204	Epson 220 Ink Yellow	3	bottles	260.00	780.00
205	Epson LX210 Ribbon w/ cartridge	10	pcs	175.00	1,750.00
206	Epson LX310 Refill	10	bottles	130.00	1,300.00
207	Epson T664 (Black)	303	bottles	350.00	106,050.00
208	Epson T664 (Cyan)	207	bottles	350.00	72,450.00
209	Epson T664 (Magenta)	207	bottles	350.00	72,450.00
210	Epson T664 (Yellow)	203	bottles	350.00	71,050.00
211	HP Color LaserJet PRO M254DW Printer Toner	7	set	20,714.29	145,000.00
212	HP Ink Cart 704 Black	12	cart	570.00	6,840.00
213	HP Ink Cart 704 Colored	12	cart	570.00	6,840.00
214	LX300 Ribbon (short)	25	cart	90.00	2,250.00

TOTAL 2,742,235.00

Prepared By:



AIDA V. BACUNO
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