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Republic of the Philippines  
**CAMARINES NORTE STATE COLLEGE**  
F. Pimentel Ave., Brgy. 2, Daet, Camarines Norte, 4600 Philippines

**BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES**

**MINUTES OF THE MEETING  
PRE-BID CONFERENCE  
July 17, 2020  
Main Library  
9:30AM.**

**Name of Project to be bid: Supply and Delivery of Common Office Supplies, Equipment and Janitorial Supplies**

**Approved Budget for the Contract: P2,742,235.00**

**Time Started: 9:30AM**

**Attendance:**

BAC Members:

1. Dr. Rosalie A. Almadrones-BAC Chairperson
2. Engr. Aser Dino-BAC Vice-Chairperson
3. Ms. Lea Fulgueras-BAC Member
4. Dr. Ma. Cristina C. Azuelo-BAC Member
5. Ms. Irine Andaya

BAC TWG: Mrs. Aida Bacuño

BAC Secretariat: Evangeline L. Sarion  
Marilyn Ferrer

**Proceedings:**

**Call to Order :**

The BAC Chairperson, Dr. Rosalie Almadrones presided and called the meeting to order at exactly 9:30 in the morning. The meeting started with a short prayer led by Ms. Lea Fulgueras, followed immediately by the checking of attendance.

**Attendance and Quorum:**

The Head of the BAC Secretariat called the attendance and introduced each member and reported that all the five regular members were present, thus a quorum was declared.

**Announcement of the Invitation Sent to Observer**

Dr. Rosalie Almadrones said that invitations were sent to three (3) observers, from Commission on Audit, Philippine Chinese Chamber of Commerce and Volunteers Against Crime and Corruption, however, nobody responded on the said invitation. She said that the invitation is in accordance with Sec. 13 of IRR of RA 9184.

**Announcement of Bidders Attendance/Checking of specifications**

Mrs. Sarion, Head of the BAC Secretariat informed the body that there was no bidder present for the said project to be bid.

Dr. Almadrones said that the conduct of the pre-bid conference was one of the requirements under RA 9184, but since there was no bidder, Ms. Lea Fulgueras moved for the adjournment of the meeting, seconded by Engr. Aser Dino.

the meeting was adjourned at exactly 9:15 in the morning.

signed by:




**EVANGELINE L. SARION**

Head, BAC Secretariat for Goods and Services

NOTED:



**DR. MA. CRISTINA C. AZUELO**  
BAC Member




**ROSALIE A. ALMADRONES, Ph. D.**  
BAC Chairperson

**ENGR. ASER N. DINO**  
BAC-Vice Chairperson



**MRS. LEA L. FULGUERAS**  
BAC Member



**MS. IRINE E. ANDAYA**  
BAC Member

**AIDA Z. BACUÑO**  
BAC TWG