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Republic of the Philippines
CAMARINES NORTE STATE COLLEGE
F. Pimentel Ave., Brgy. 2, Daet, Camarines Norte, 4600 Philippines

BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES

MINUTES OF THE MEETING PRE-BID CONFERENCE February 3, 2021 Main Library 3:00 P.M.

Name of Project to be bid: Supply and Delivery of Computer License and Software (2nd Posting)

Approved Budget for the Contract: P1,200,000.00

Time Started: 3:00 P.M.

Attendance:

BAC Members:

1. Dr. Rosalie A. Almadrones-BAC Chairperson
2. Engr. Aser Diño-BAC Vice-Chairperson
3. Dr. Ma. Cristina C. Azuelo-BAC Member
4. Ms. Lea Fulgueras
5. Ms. Irine Andaya – BAC Member

BAC TWG: 1. Mr. Raymond Zaratar

BAC Secretariat: Ms. Evangeline L. Sarion
Ms. Marilyn Ferrer
Ms. Julie Fe S. Laborte

Observer: Mr. Fermin Orong

Proceedings:

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Call to Order :

The BAC Chairperson, Dr. Rosalie Almadrones presided and called the meeting to order at exactly 3:00 in the afternoon and started with a prayer led by Dr. Ma. Cristina Azuelo, followed immediately by the checking of attendance.

Attendance and Quorum:

The Member of the BAC Secretariat called the attendance and reported that all the BAC regular members were present, thus a quorum was declared.

Announcement of the Invitation Sent to Observer

Dr. Rosalie Almadrones said that invitations were sent to three (3) observers, from Commission on Audit, Philippine Chinese Chamber of Commerce and Volunteers Against Crime and Corruption, however, only one responded on the said invitation. She said that the invitation is in accordance with Sec. 13 of IRR of RA 9184. She acknowledged the presence of Mr. Fermin Orong, a representative from Volunteer Against Crime and Corruption.


Announcement of Bidders Attendance/Checking of specifications

Mrs. Evangeline L. Sarion, Head of the BAC Secretariat informed the body that there was no bidder present for the said project to be bid.

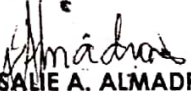
Dr. Almadrones said that the conduct of the pre-bid conference was one of the requirements under RA 9184, but since there was no bidder for the second time, the project should be reviewed by the end-user and the TWG. She then told the TWG member to review the requirements and the technical specifications. She said that if there are changes to be made, an addendum should be prepared and submitted to the Bids and Awards Committee through the BAC Secretariat. Since there were no more topics to be discussed, Ms. Irine Andaya moved for the adjournment of the meeting, seconded by Dr. Ma. Cristina Azuelo.


The meeting was adjourned at exactly 3:30 in the afternoon.

Prepared by:


EVANGELINE L. SARION
Head, BAC Secretariat for Goods and Services

NOTED:


ROSALIE A. ALMADRONES, Ph. D.
BAC Chairperson


ENGR. ASER N. DINO
BAC-Vice Chairperson


DR. MA. CRISTINA C. AZUELO
BAC Member

MRS. LEA L. FULGUERAS
BAC Member

MR. RAYMOND Q. ZARATAR
BAC TWG


MS. IRINE E. ANDAYA
BAC Member