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Republic of the Philippines
CAMARINES NORTE STATE COLLEGE
F. Pimentel Ave., Brgy. 2, Daet, Camarines Norte, 4600 Philippines

BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES

**MINUTES OF THE MEETING
PRE-BID CONFERENCE
February 3, 2021
Main Library
10:30 A.M.**

Name of Project to be bid: Subscription of Online E-Resources for the College Library

Approved Budget for the Contract: P2,000,000.00

Time Started: 10:30 A.M.

Attendance:

BAC Members:

1. Dr. Rosalie A. Almadrone-BAC Chairperson
2. Engr. Aser Dino-BAC Vice-Chairperson
3. Dr. Ma. Cristina C. Azuelo-BAC Member
4. Ms. Lea Fulgueras – BAC Member
5. Ms. Irine Andaya – BAC Member

BAC TWG: 1. Ms. Jezyl Imperial

BAC Secretariat: Ms. Evangeline L. Sarion
Ms. Marilyn Ferrer
Ms. Julie Fe S. Laborte

Observer: Mr. Fermin Orong – from Volunteer Against Crime and Corruption

Proceedings:

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Call to Order :

The BAC Chairperson, Dr. Rosalie Almadrone presided and called the meeting to order at exactly 10:30 in the morning and started with a prayer led by Ms. Irine Andaya, followed immediately by the checking of attendance.

Attendance and Quorum:

The Member of the BAC Secretariat called the attendance and reported that all the BAC regular members were present, thus a quorum was declared.

Announcement of the Invitation Sent to Observer

Dr. Rosalie Almadrone said that invitations were sent to three (3) observers, from Commission on Audit, Philippine Chinese Chamber of Commerce and Volunteers Against Crime and Corruption, however, only one responded on the said invitation. She said that the invitation is in accordance with Sec. 13 of IRR of RA 9184. She acknowledged the presence of Mr. Fermin Orong, a representative from Volunteer Against Crime and Corruption.

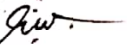
Announcement of Bidders Attendance/Checking of specifications

Mrs. Evangeline L. Sarion, Head of the BAC Secretariat informed the body that there was no bidder present for the said project to be bid.

Dr. Almadrones said that the conduct of the pre-bid conference was one of the requirements under RA 9184, but since there was no bidder present, the project should be reviewed by the end-user and the TWG. She then told the TWG member to review the requirements and the technical specifications. She said that if there are changes to be made, an addendum should be prepared and submitted to the Bids and Awards Committee through the BAC Secretariat. Since there were no more topics to be discussed, Engr. Aser Dino moved for the adjournment of the meeting, seconded by Ms. Lea Fulgueras.

The meeting was adjourned at exactly 10:50 in the morning.

Prepared by:



EVANGELINE L. SARION

Head, BAC Secretariat for Goods and Services

NOTED:



ROSALIE A. ALMADRONES, Ph. D.

BAC Chairperson

ENGR. ASER N. DINO

BAC-Vice Chairperson



DR. MA. CRISTINA C. AZUELO

BAC Member

MRS. LEA L. FULGUERAS

BAC Member

MS. JEZYL IMPERIAL

BAC TWG



MS. IRINE E. ANDAYA

BAC Member