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Republic of the Philippines
CAMARINES NORTE STATE COLLEGE
F. Pimentel Avenue, Brgy. 2, Daet, Camarines Norte

OFFICE OF THE BAC CHAIRPERSON FOR GOODS AND SERVICES

December 15, 2021

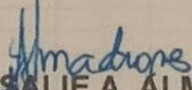
ADDENDUM NO. 1 Series of 2021 PROCUREMENT OF VARIOUS SPARE PARTS FOR CNSC SERVICE VEHICLES

This Addendum No. 1 for the project Procurement of Various Spare Parts for CNSC Service Vehicles is being issued in accordance with Revised IRR of R.A. 9184 specifically Section 22.5.2 & 22.5.3

This is to inform the prospective bidders of the following changes on the above stated project. The project title as stated in the Bid Data Sheet under ITB Clause 1.1 was changed to **SUPPLY AND DELIVERY OF VARIOUS SPARE PARTS AND SERVICES FOR CNSC MOTOR VEHICLES**, on ITB Clause No. 1.2 was changed that the project consists of **two (2) lots** and on ITB Clause No. 19.4 **Lot 1 - the award is on per item basis with delivery terms of 90 days, and for Lot 2 - the award is on per lot basis.**

This is also to inform the prospective bidders of the **herein corrected Schedule of Requirements and Terms of Reference** in the Bidding Documents under Section VI – Schedule of Requirements and Section VII – Technical Specification.

This Addendum shall form integral part of the Bid documents.


ROSALIE A. ALMADRONES, Ph.D.
BAC Chairperson for Goods and Services

Lot 1- Procurement of Various Spare parts for CNSC Service Vehicles

Item No.	Description	Quantity	Unit of Issue	Unit Cost	Total Cost
Nissan Gray					
1	Tire	2	pcs	15,000.00	30,000.00
2	Turbo Actuator	1	assy	35,000.00	35,000.00
3	Battery	1	pc	8,000.00	8,000.00
4	Brake Pad	1	assy	5,000.00	5,000.00
5	Brake Shoe	1	set	5,000.00	5,000.00
Toyota Truck					
6	Fan Belt	4	pcs	700.00	2,800.00
7	Brake Shoe	1	pc	8,500.00	8,500.00
Hyundai, Lifter					
8	Oil Filter	2	sets	2,500.00	5,000.00
9	Fuel Filter	1	pc	5,000.00	5,000.00
10	Brake Shoe	2	pcs	3,000.00	6,000.00
11	Tire	4	pcs	8,000.00	32,000.00
12	Fan Belt	3	pcs	900.00	2,700.00
13	Fan Belt	2	lots	7,500.00	15,000.00
14	Battery	1		15,000.00	15,000.00
15	Cable Hook	1		8,000.00	8,000.00
15	Stereo & Speaker	1			
Nissan Navarra					
10	Tire	2	pcs	19,000.00	38,000.00
11	Turbo Actuator	1	set	35,000.00	35,000.00
12	Brake Shoe	2	sets	3,000.00	6,000.00
13	Air Filter	1	pc	4,000.00	4,000.00
14	Fuel Filter	1	pc	5,000.00	5,000.00
15	Battery	1	pc	8,000.00	8,000.00
16	Fan Belt	1	pc	5,500.00	5,500.00
Nissan Brown					
17	Tire	2	pcs	15,000.00	30,000.00
18	Turbo Actuator	1	assy	35,000.00	35,000.00
19	Battery	1	pc	8,000.00	8,000.00
20	Brake Pad	1	assy	5,000.00	5,000.00
21	Brake Shoe	1	set	5,000.00	5,000.00
Bus 2					
22	Tire 750 x 16	2	pcs	18,000.00	36,000.00
23	Battery	2	pcs	8,000.00	16,000.00
24	Aircon Compressor	2		35,000.00	70,000.00
25	Brake Shoe	1		5,000.00	5,000.00
26	Alternator	1	assy	20,000.00	20,000.00
27	Cross Joint	2	pcs	5,000.00	10,000.00
28	Leaf Spring	4	pcs	3,000.00	12,000.00
29	Axle bearing	4	sets	2,500.00	10,000.00
30	Clutch disc	1	pcs	6,000.00	6,000.00
31	Pressure Plate	1	assy	9,000.00	9,000.00
32	Water pump	1	pc	5,000.00	5,000.00
Motorcycle					
33	Helmet	2	pcs	5,000.00	10,000.00
34	Motor Cover	1	pc	2,000.00	2,000.00
Lawin Jeep					
35	Battery, 2SM (Maintenance fee)	1	pc	8,000.00	8,000.00
36	Tire	2	pcs	16,000.00	32,000.00
37	Exhaust Pipe	1	assy	6,000.00	6,000.00
38	Axle bearing	4	sets	1,250.00	5,000.00
39	Clutch disc	1	pc	3,000.00	3,000.00
40	Pressure Plate	1	assy	5,000.00	5,000.00
41	Injection Pump	1	set	10,000.00	10,000.00
42	Brake Shoe	1	set	5,000.00	5,000.00
43	Sticker	1	lot	5,000.00	5,000.00
Hilux					
44	Fuel Filter	1	pc	5,000.00	5,000.00
45	Air Filter	1	set	4,000.00	4,000.00
46	Tire	2	sets	19,000.00	38,000.00
47	Brake Pad	2	pcs	3,000.00	6,000.00
48	Brake Shoe	2	pcs	3,000.00	6,000.00
49	Battery	1	pc	8,000.00	8,000.00
50	Horn	1	lot	3,000.00	3,000.00
Bus 1					
51	Tire 750x16	4	pcs	18,000.00	72,000.00
52	Battery	2	pcs	8,000.00	16,000.00
53	Brake Shoe	1	set	5,000.00	5,000.00

54	Alternator	1	assy	20,000.00	20,000.00
55	Cross Joint	2	pcs	5,000.00	10,000.00
56	Leaf Spring	4	pcs	3,000.00	12,000.00
57	Leaf Spring	4	sets	2,500.00	10,000.00
58	Axle Bearing	1	pcs	6,000.00	6,000.00
59	Clutch	1	assy	9,000.00	9,000.00
59	Pressure Plate	1	assy	5,000.00	5,000.00
60	Switch Light Assembly	1	pc	5,000.00	5,000.00
61	Water Pump	1	pc	5,000.00	5,000.00
				897,500.00	897,500.00

Prepared By:

ENGR. PETER CLYDE B. LAMADRID
END USER REPRESENTATIVE

1. Release

The CHAMBERLAIN NORTH STATE COLLEGE (CNSC), through its Bid and Awards Committee (BAC), will purchase the procurement of various auto parts. This is a major operational requirement of the institution which is essential to the delivery of services to its students. The CNSC currently has a list of items (1) which require repair/replacement (Appendix A) (2) broken (1) and (3) which are listed but not used (2) with questions list.

2. Objective

The CNSC intends to engage the services of a service provider who will have the necessary expertise, experience and capacity to maintain and repair motor vehicle transportation vehicles of the CNSC service vehicles.

3. Project Coverage

The project shall cover the supply of labor, parts, tools, equipment, supplies, supervision and all other necessary for the comprehensive maintenance services of the CNSC service vehicles.

4. Scope of work

The service provider shall:

- 4.1 provide all supplies, personnel, equipment, tools, materials, consumables, and other items or services necessary to perform the management and operation of vehicle maintenance functions.
- 4.2 not use any material, chemical or compound which CNSC vehicle determines would be hazardous to the intended purpose or harmful to the vehicle being repaired.
- 4.3 provide labor, repair, maintenance, repair/replacement, undercoating work, lubrication, suspension and steering work, electrical, technical parts and other modifications, repair equipment, and auxiliary equipment and structural repair excluding the duty of a driver or operator to be repaired and parts after installation which should last under one (1) year warranty.

All supplies and materials shall be of type and quality that conform to manufacturer specifications and standards. Quality original parts, or equivalent materials and equipment to be used in the performance of work described herein are subject to be inspected.

5. Definition of standard practices

Preventive Maintenance Service

Preventive maintenance is a term used to describe the performance of regularly scheduled maintenance procedures of a vehicle to prevent the possibility of malfunctions.

1. All work will be done in the best possible working conditions.

2. All work will be done in accordance with the manufacturer's specifications.



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TERMS OF REFERENCES

Lot 2 - PROCUREMENT OF VARIOUS SPARE PARTS FOR CNSC SERVICE VEHICLES

1. Rationale

The CAMARINES NORTE STATE COLLEGE (CNSC), through its Bids and Awards Committee (BAC), will undertake the procurement of various spare parts. This is a major operational requirement of the institution which is essential for the delivery of services to its stakeholders. The CNSC currently has a total of sixteen (16) serviceable motor vehicles (Annex A), fourteen (14) units of which are diesel fed and two (2) units gasoline fed.

2. Objectives

The CNSC intends to engage the services of a service provider duly authorized and with the necessary expertise, experience and capacity to maintain and repair and/or replace parts/accessories of the CNSC service vehicles.

3. Project Coverage

The project shall cover the supply of labor, parts, tools, equipment, supplies, supervision and all others necessary for the comprehensive maintenance services of the CNSC service vehicles.

4. Scope of work

The service provider shall:

- 4.1 provide all supplies, personnel, equipment, tools, materials, supervision, and other items or services necessary to perform the management and operation of vehicle maintenance functions.
- 4.2 not use any material, chemical or compound which CNSC vehicle determines would be unsuitable for the intended purpose or harmful to the vehicles being repaired.
- 4.3 provide intermediate maintenance, repair/replace unserviceable parts, assemblies, subassemblies and components; refinish, fabricate parts and make modifications; repair accessories, and auxiliary equipment and structural repair excluding the body of sidecars.
- 4.4 be responsible for repairs and parts after installation which should fall under one (1) year warranty

All supplies and materials shall be a type and quality that conform to maker's specifications and standards – **ideally original parts**. All supplies, materials and equipment to be used in the performance of work described herein are subject to be inspected.

5. Obligation of Bidder/Contractor

Preventive Maintenance Service

Preventive maintenance is a term used to describe the performance of regularly scheduled maintenance procedures of a vehicle to prevent the possibility of malfunctions.

- 5.1 CNSC will maintain all vehicles in the best possible operational conditions.
- 5.2 Preventive maintenance interval is every 10,000 km of distance travelled.



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Corrective Maintenance

- 5.3 The CNSC official driver will send the service vehicle to the Service Provider with approved job order request form to estimate the cost of repairs to be done, parts to be replaced and the cost of labor.
- 5.4 The Service Provider will then issue a quotation for the cost of labor and materials for the said repair/maintenance of the service vehicle.
- 5.5 The recommended repair and cost estimate will then be submitted to the CNSC authorized representative for approval of purchase request. If approved,
- 5.6 The CNSC official driver will send the service vehicle to the Service Provider with approved purchased order.

Additional repairs or replacement of parts may be allowed provided that such additional was approved by CNSC authorized personnel.

6. Minimum Requirements for the bidder

- 6.1 Department of Trade and Industry (DTI) or Security Exchange Commission (SEC) Registration Certificate.
- 6.2 Mayor's permit
- 6.3 BIR certificate of Registration
- 6.4 Philgeps Registration and Membership
- 6.5 Omnibus Sworn Affidavit
- 6.6 Store/shop must be located within Daet, Camariners Norte only

Manpower Requirement

- ✓ The service provider shall ensure that employees or his/her service crew have the technical knowledge/skills and capability to do the job required by the CNSC for the repairs and maintenance of service vehicles.
- ✓ The accountability of the service vehicle will be transferred to the Service Provider while it was on their possession during the period of repair so trustworthy, reliable and dependable crews/employees are expected from the Service Provider.

Project Duration and Frequency of Services

- ✓ The service contract shall be for a period of one (1) year only.
- ✓ Preventive maintenance shall be rendered every 10,000 km odometer reading or if the PMS is already imperative for the vehicles.

Payment Terms

- ✓ CNSC shall pay the service provider, not to exceed thirty (30) working days upon receipt of Statement of Account with sales invoice and other attachments covering actual purchases for the repair/services rendered and replacement of parts.



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7. Approved Budget for the Contract (ABC)

The maximum possible contract price for the duration of the project is: **TWO HUNDRED THOUSAND FOR CY 2022**, but the contract will be based on actual repairs and maintenance cost.

Prepared by:

Engr. Peter Clyde B. Lamadrid
Motorpool, Head

Noted by:

Mr. Jefferson T. Dacer
Chief Admin. Officer